

Instructions and Assistance Mid-Winter Board Meeting Form (Fillable)

The **Mid-Winter Board Meeting Form** can now be completed on the computer. Retain a copy of the completed form for your records. Follow these instructions to complete and process the form.

Giving via Funds and Form

1. The Mid-Winter Board Meeting form may be received via email or in the future, on the National Baptist Laymen Movement web page on the NBCUSA, Inc. website.
2. In either case, the form must first be downloaded to your computer and placed in a folder. Changes to the form can only be saved when the form has been downloaded to your computer.
3. Complete all the personal, Church, District and State Convention information on the upper portion of the form. Be sure to pay attention to the District and State Convention information.
4. Please select the Senior Discipleship (Registration) as a Man or Woman. This Registration designates you as a Disciple in "**Good Standing**". This is the registration that determines if a Laymen is eligible to sponsor a Jr. Laymen for the Scholarship Program or hold a leadership position in the National Baptist Laymen Movement.
5. Presidents at every level of the Movement should register the Laymen ministry they lead in the spaces indicated on the form.
6. Financially support the Ministries and events you have selected by entering the identified or desired amount in the spaces indicated.
7. Ensure the amounts entered on the form equal the total amount calculated.
8. Make the check or money order payable to **NBCUSA, Inc.** and mail to the **Laymen State President** for your State Convention. The State Laymen President will forward the form and funds to the address on the form

Online Giving via Givelify (The form is included in this processing)

1. Complete the form as described above.
2. The completed form will serve as a guide for you to complete online giving via Givelify.
3. When your work is completed on Givelify, enter the Receipt Number you will receive via email in the space identified on the form.
4. Email the completed form to the State Laymen President. State Laymen Presidents will gather the forms and funds and mail that assembled packet to the address at bottom of the form.

If Help is Needed

If you need assistance, please contact Deacon Robert Pope, Director, Finance Ministry at (901) 651-2488 or rap4661@gmail.com . **Please retain a copy of the completed form for your records.**

SPECIAL NOTE

While this form must be downloaded to a computer to be completed and saved, the form may be printed, distributed, and manually completed before mailing. (Retain a copy for your records)

NATIONAL BAPTIST LAYMEN'S MOVEMENT

ANNUAL DISCIPLESHIP MINISTRY

WHAT YOU'LL GET WITH YOUR RENEWAL OR NEW MEMBERSHIP!



- YOUR 2021 LAYMEN LAPEL PIN (New Member)
- A NATIONAL BAPTIST LAYMEN'S MOVEMENT INK PEN
- A STAY SAFE LAYMEN PROTECTIVE MASK
- 2021 NATIONAL LAYMEN MAKING DISCIPLES BOOKLET
- NATIONAL LAYMEN MONTHLY BIRTHDAY CARD
- SHARE YOUR SPIRITUAL GIFT(S) WITH THE BRETHREN

(LAYMEN THEME: JOHN 17:3 "TO KNOW CHRIST AND TO MAKE HIM KNOWN!")

GOAL: 2,500 IN 2021

happy
birthday

