

**Canaan Missionary Baptist Church**  
**5191 Keith Byars, Sr. Way**  
**(Hoover Ave.)**  
**Dayton, Ohio 45417**  
**(937) 268-6643**

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**Job Description and Application Requirements**  
**For**  
**The Position of Pastor**

**OBJECTIVE**

Canaan Missionary Baptist Church is prayerfully seeking a full-time pastor who is divinely called by God and equipped to effectively preach and teach the Word of God. The candidate must be able to fulfill the spiritual needs of the congregation through prayer, visitations, conducting special events and administering the ordinances of the church. The candidate must possess the biblical and spiritual qualities as outlined in 1 Timothy 3:1-7 and Titus 1: 5-9 and must adhere to Godly values in his/her personal as well as professional life.

**QUALIFICATIONS**

- Be a licensed and ordained minister in the Baptist Faith
- Have at least a Bachelor degree from an accredited College/University and Theological Seminary training
- Have a minimum of five (5) years (preferred) of pastoral experience
- Must possess and have the ability to demonstrate strong biblical knowledge
- Demonstrate ability to promote church growth (including a youth ministry)
- Ability to demonstrate spiritual leadership
- Be a visionary with sound judgement and discernment
- Possess effective communication skills (written and oral); with the ability to accept constructive criticism
- Be a motivator and possess the skills to demonstrate this quality
- Possess effective administration skills and able to organize and lead staff; including Outreach Ministries

**POSITION DESCRIPTION**

- Serve as administrator of the pulpit and worship ministries of the church
- Strengthen and maintain oversight of church programs for all ages
- Attract, develop, and retain membership by cultivating interest and the spirit of fellowship
- Provide educational and growth experiences in faith and leadership training for the congregation
- Provide nurturing for the membership to include visitation of the sick and shut-in, hospital visits, comfort and assistance for the bereaved and counseling for members and nonmembers
- Be a visionary who can use innovative and cross-generational approaches to reach and encourage youth, young adults, as well as senior members
- Oversee church discipline and manage conflict in the church; seek to reconcile relationships and promote Christian unity
- Provide observance of the ordinance of Baptism, Communion, funerals, weddings, infant dedications and other duties as assigned

**APPLICATION REQUIREMENTS**

Applicants interested in applying for the position of Pastor must submit the following information by July 8, 2024

**(SEE REVERSE SIDE OF THIS SHEET FOR ADDITIONAL INSTRUCTIONS)**

*The will of God will not lead us where the Grace of God cannot keep us*

### How to Submit your Application:

- 1. Send a letter and resume to: [cmbcsearch@yahoo.com](mailto:cmbcsearch@yahoo.com) (*Preferred method*)
- 2. Or mail it to the church address listed below – **ATTN: Pastoral Search Committee**
- 3. You can also drop your information off in the secured mailbox at Canaan Missionary Baptist Church 5191 Keith Byars Sr. Way (Hoover Ave.) Dayton, Ohio 45417- **ATTN: Pastoral Search Committee**
- Include a copy of minister license, ordination certificates, degrees, and any other qualifying documents
- Include your mailing address, telephone number and email address
- Include three (3) letters of recommendation from
  1. Clergy
  2. Layperson
  3. Personal
- Recent videos of two to three sermons and one video of you teaching bible study (delivered via a web-based link).

### Other Pertinent Information

- Initial contract for 1 year
- Travel will be at the candidates expense
- Final candidates must consent to reference check, criminal history background check, drug screening test
- Credit/financial check (performed by outside agency for confidentiality)

All information obtained as part of this additional reference process will be treated as "Confidential."

Salary range \$50,000-58,000 dollars per year. Salary will be commensurate with experience and annual evaluations.

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