



## DIRECTOR OF MUSIC & WORSHIP ARTS

Mt. Calvary Missionary Baptist Church is seeking a Director of Music & Worship Arts. Interested persons should review the job description and complete the application. Please email your completed application, resume and cover letter to the Director of Operations, Charlene Hall, at [challmtcalvary@gmail.com](mailto:challmtcalvary@gmail.com) before **Monday, June 27, 2022**.

### Introduction

The mission of Mt Calvary Missionary Baptist Church (MCMBC) is to transform lives, to reveal the glory of God's Kingdom. We accomplish this through the power of Jesus, using the vehicles of love, diversity, excellence, prayer and integrity. This position provides a full-time Director of Music & Worship Arts to organize and administrate the fine arts, and performing arts ministries of MCMBC.

### Duties and Responsibilities

Lead and maintain overall excellence of MCMBC total music ministry

Lead or designate leader for congregation in "praise and worship" segment of corporate worship services

Administer the Oziel Taylor Music Study Award. This includes committee selection, application preparation, and the selection process

Oversee all ensembles, music selections and musicians

Provide music ministry for all corporate worship services and special activities/occasions as required

Meet all attendance and submission requirements in a timely manner

Schedule and conduct music staff meetings and rehearsals

Direct combined choir performances as required

Provide musical assistance for any other ministry of the church (i.e. youth, men's/women's, missionary, etc.) as required

Promote spiritual growth of the entire music and worship arts ministry

Approve the use of choirs and musicians for various MCMBC programs

Submit weekly list of proposed songs for each scheduled program/activity, as required

Manage the music and worship arts budget

Ensure the musical excellence and appropriateness for all worship services, and other obligations (i.e. weddings, funerals, workshops, etc.)

Provide instrumentalists, and any special music needed

Attend all meetings, seminars, trainings, as required

Develop a comprehensive yearly schedule of musical programs, activities and budget

Perform other duties, as assigned



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### Position Requirements

Familiarity with the theology, focus and vision of MCMBC

Must have at least five years of progressively responsible experience as a church musician/director OR degree from an accredited college/university

Skill in playing complex musical selections on a keyboard instrument

Ability to teach complex vocal and instrumental music

Ability to read music is preferred

Ability to plan and direct musical programs

Must possess sound oral and written communication skills

Must have experience coaching people and proven leadership skills

Knowledge of music theory as a result of training and evidence of yearly expansion of these skills

Extensive knowledge of the Bible and the Biblical basis for worship

Knowledge of principles to apply in the selection of music for various age groups/ensembles

Demonstrated effective interpersonal skills

### Supervisory Control

Employee reports directly to the Senior Pastor

### Conditions of Employment

High School graduation with post high school enhancement of music skills

Membership at a church of the same basic theological tenets as MCMBC is required. Membership at MCMBC is desired

Other than guest performances, cannot serve as musician, Director of Music and Performing Arts, instrumentalist, choir director, or any such title, for any other church while serving as Director of Music & Worship Arts for MCMBC

Must wear assigned uniform as required

Employee will be required to work an average of 40 hours per week. Due to the nature of the position, hours will fluctuate.

Position is primarily sedentary; however, prolonged periods of standing are required while directing.



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Extended periods of singing and playing are required

Salary range: \$40,000 - \$55,000

Health Insurance Benefits

Paid Vacation